

STATE DRIVING BUSINESSES LICENSURE BOARD

Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

ROBERT M FENN - CHAIR
SALLY K PHILLIPS
THERESA A BRADFORD
FAITH A TODD

AGENDA

9/29/2017

9:30 AM MDT Roll call

Introduction of New Board Members

Approval of Minutes [7/18/2017](#)

Bureau Staff:

Tana Cory, Bureau Chief
Executive Order
Legislative Update
Dawn Hall, Administrative Support Manager
[Financial Report](#)
Maurie Ellsworth, General Counsel

Old Business

- 1. To Do List**
 - a. Business Audit Form Review and Audit Process**
 - b. Possible Law/Rule Changes**
 - c. Association of Nation Stakeholders in Traffic Safety Education (ANTSE) Program**
 - d. Apprentice Program Letters**
 - e. DriversEdToGo.com Letter**
 - f. Notification to Licensees**
- 2. State Department of Education Fees**

New Business

- 1. Set Next Meeting Date**
- 2. Security Training**
- 3. Correspondence**
- 4. Apprentice Programs on Website**
- 5. Review Apprentice Permit**
- 6. Review Draft Applications and Forms**
- 7. Continuing Education Course Curriculum Review**
- 8. Applicant in Support of Application – 10:00 a.m.**
- 9. Application, CE Audit and CE for Reinstatement Review**
- 10. Sign Minutes, Vouchers and Honorariums**
- 11. Demo Online Agenda**

Adjourn

Note: Executive Session to be held as may be appropriate. Times are approximate. The order in which items appear on the agenda is subject to change without further notice.

For more information contact [CESLEY METCALFE](mailto:CESLEY.METCALFE@drb.idaho.gov) - (208) 334-3233 or drb@ibol.idaho.gov